MINUTES

1: Meeting Header
Meeting Name: Parish Council
Date: Friday 20th July, 2017
Time: 7:15pm - 9pm
Venue: Village Hall
Chair: Cllr. J. Symonds

2: Apologies
Present:
Cllr. J. Symonds, Cllr. S. Law, Cllr. D. Cooper, Cllr. L. Melville, Cllr. D. Plater, Cllr. Burnage
In attendance: V. Gladstone, 1 member of the public

Apologies:
Apologies for absence were received from Cllr. Rogers.

3: Declarations of Interest
To receive declarations of interest in items on the agenda – Cllr. Burnage declared a family interest in the land behind the church in that her brother is the contractor.

4: Public Participation
The meeting was be adjourned to allow the member of the public to speak.

5: Confirmation of Minutes
To approve the minutes of the last Parish Council meeting held on 15th June and 7th July 2017

6: Borough's Report
Report from Borough Councillors and any other representative – B. Cllr. Hill's report had previously been distributed – the Chairman stated his concern that there is within the report a note that Covanta lorries would come down Broadmead – this is incorrect and was a misunderstanding from the CLP meeting they will come down Green Lane

7: Authorise Cheques for payment
– the list, which was presented to the meeting, is annexed hereto.

8: Correspondence
Correspondence letter received from the clerk showing that she wishes to retire at the end of the year. The chairman thanked the clerk for her work over the past 10 years

9: Neighbourhood Watch
The Kempston Hardwick NW is up and going. If it is decided for Stewartby that articles will go out on social media and possible do a leaflet drop to see if anyone would be interested. It was resolved that Cllr. Burnage would put a post on facebook.

10: Clerk's Financial Report
The clerk reported what was in the bank. She also showed a report about the new data protection and Cllr. Plater stated that he would be happy to take this on.

11: Reset the Budget
This was considered and amended – the new budget is annexed hereto.

12: Bedford Borough Council Local Plan
There had been an email from the Borough asking for confirmation about the development areas and areas to be open spaces. This was discussed and it was resolved that the Clerk contact the borough and ask if the green areas in the following areas can be designated as open spaces: Wavell, Alexander Montgomery, Magpie, Churchill, The Crescent, Land behind the church, the sports field, the land to the rear of Churchill Close School Lane, and Stewartby Way, the roundabout in front of the brickworks with oak tree, the strip of land in front of the old London Brick Office, the piece of land to the front of the Stewartby Club. A strip of land running parallel to Stewartby Way from to the left from the bridge down to the B530. Land to the east of Manor Road, Kempston Hardwick between Manor Road and the Industrial Park with a designated cycle park around.

13: Village Hall Windows

Cllr. Law reported that this can be started September. There is a change in that the frames will installed by Crittall as per their requirements. The drawings are due to be supplied shortly.

14: Land behind the Church

The clerk reported that she spoke to the Borough and was informed that the pathway that runs through the site is not a right of way and therefore we can close it all without the need for an Order. The clerk suggested that at least one week before a notice is posted around the site that it will be closed off. A cheque for the first tranche was issued with confirmation that it would not be paid until the work commences.

15: Replace vandalised Waste bin

This is the bin at the bottom of Rousbury. The Chairman confirmed that the borough will refit it and will charge £75 for this – it was resolved that the Chairman will order this.

16: Notice Board on new estate

Persimmon have now given us details of the position – it was resolved that a new notice board and the chairman will inform the clerk of the address.

17: Planning Applications

It was resolved that the clerk write to Kim Hutchinson and ask for clarification and specifics regarding her quote on of the importance of the grassed areas as this is misleading when 171 and 172 Stewartby Way were allowed to remove the grassed area

18: Regular Items

a. Highways – it was resolved that the clerk chase up the new bin at Chimney Corner. – The clerk to contact O & H about the tree overgrowth and also to send them a copy of the picture and the quotation asking them to either arrange for the areas to be cut back or pay for it to be done. Cllr. Platers report had been previously been distributed and was discussed. The Electricity Board is to start work on
Monday in Green Lane through to Broadmead Road into the new development. The level crossing at Kempston Hardwick will be taken down and a bridge put in.

b. Policing - Cllr. Melville explained that on 22nd August he will be attending the policing meeting. He then went through the list of concerns in order that he could be properly briefed when attending the meeting.

c. Lighting; Cllr. Platers report had been previously distributed. Quotations had been received regarding the LED's at £350 per column (concrete) and the £295 for metal columns, therefore the total for Manor Road would be £1,892 it was resolved that we get this done.

d. Recreation Area It was resolved that that the Chairman instructs Timberplay to put the cable in for the Zip Wire and that Timberplay install the same. The Bollards had been damaged and Warners quoted £210 it was resolved that this be done.

e. Website – Cllr. Melville reported that he had distributed 3 quotations for new Parish website and one for the Village Hall Website. He recommended Shynee £4941.60 inc. VAT with a monthly maintenance of £65 per month it was resolved that Cllr. Melville should instruct Shynee should proceed in getting the website however if he can get a better price then fine.

f. Newsletter deferred to the next meeting

19: Date of Next Meeting

Date of next meeting 21st September 2017